



ROBERT M. WILSON  
Mayor

ROGER SWEET  
Mayor Pro-Tem

## VILLAGE OF JEMEZ SPRINGS *Municipal Office*

080 Jemez Springs Plaza  
PO Box 269, Jemez Springs, NM 87025  
Phone (575) 829-3540 • Fax (575) 829-3339

Yvonne Dickey, Clerk/Treasurer  
vclerk@jemezsprings-nm.gov  
Website: www.jemezsprings-nm.gov



MANOLITO SANCHEZ  
Trustee  
DAVID RYAN  
Trustee  
DR. JULIETTE MULGREW  
Trustee

---

### Agenda for the Regularly Scheduled Council Meeting January 17, 2018 6:00 p.m. Village Council Room

1. Call to Order-*The meeting was called to order at 6:00 p.m. by Mayor Wilson. Also present at the meeting were Mayor Pro-Tem Sweet, Trustees Ryan, Sanchez, & Mulgrew-Sweet, Clerk/Treasurer Yvonne Dickey, Roxanne Blatz from AECOM, several representatives from NMDOT, several representatives from JMEC, Cody Lewis, Larry Waisner and Don Conger, and several members of the community.*
2. Pledge of Allegiance-*The Mayor led the Pledge of Allegiance*
3. Approval of Agenda-*Mayor Pro-Tem Sweet moved that the agenda be approved, with the addition of the NMDOT presentation as item 5 (everything else shifted down). Trustee Mulgrew-Sweet seconded, and the agenda was unanimously approved as amended.*
4. Approval of Minutes from the December 20<sup>th</sup> Meeting-*Trustee Ryan moved that the minutes be approved as presented. Trustee Sanchez seconded, and the minutes from the December 20<sup>th</sup> meeting were approved unanimously.*
5. Bridge Project Presentation by NMDOT/AECOM-*Ms. Blatz from AECOM introduced her counterparts from NMDOT and began by explaining that the bridge project from Sandoval Rd. to MM 19 is at the 60% Design Review Phase. The focus tonight is on public involvement and aesthetics. There will be a large retaining wall at the Trujillo Property and she wants to address how that will look. The cement used will be dyed to match the surrounding rocks so the retaining wall will be less obtrusive. She further explained that during the project, there will always be two lanes of traffic open. The new bridge will be a single span and will be shifted to the west of the existing bridge. The project will result in improvements to the drainage that goes across Hwy. 4 near Sandoval Road, will allow for better flow of the river, and will stabilize the rock outcrop at MM 19. Bill Hutchinson from NMDOT addressed the looks of the bridge further. He explained that the project includes a proposed open railing to preserve views of the river and will include a multi-use path on the east side of the bridge. Mr. Hutchinson showed mock-ups for two potential Arts In Public Places options. The first is an upright salvaged girder with directions/history of the area. The second is a pedestal on which the Village could mount some type of artwork generated here. Mayor Pro-Tem Sweet asked if this could be a welcome sign or if*

*either option would be covered by the 1% for the Arts program. Mr. Hutchinson explained that within the timeframe, it would be easier if the Village could provide the artwork. Mayor Pro-Tem Sweet offered to get a design to Ms. Blatz within 1-2 weeks. Mayor Wilson asked the team whether the project Right of Way is now marked by the red flags he has observed in the Trujillo Field. Ms. Blatz said yes. Mayor Wilson asked what reclamation will be done where the existing highway is torn out. Ms. Blatz explained that the plan is to revegetate with native grasses and flowers. Then Mayor Wilson asked where the new road will taper back to the existing path of Hwy. 4 and where does the multi-use trail begin. Ms. Blatz indicated that the multi-use trail begins at Woodsy Lane, and the new road will taper back aright at MM 19. Finally, Mayor Wilson reported that Village and JSDWA personnel are still trying to locate water and sewer lines within the project area. Ms. Blatz said the project team has made some requests for "potholing" so the lines can be located and avoided. She gave Deanna Chacon with NMDOT as the point of contact for utilities location.*

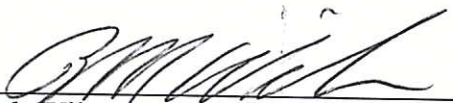
6. Reports Submitted/Not Submitted
  - a. Maintenance-Submitted
  - b. Bath House-Submitted. *Trustee Ryan moved to accept the personnel changes at the Bath House. Trustee Sanchez seconded, and the personnel changes were unanimously acknowledged. Mayor Pro-Tem Sweet asked why gift shop sales seem to be down at the Bath House. Mayor Wilson explained that especially during balloon fiesta, the bath house was not as busy as expected. However, unseasonably warm weather in December seems to have kept the Bath House busier than expected for this time of year, so perhaps sales will pick up.*
  - c. Library-Submitted
  - d. Court-Submitted
  - e. Wastewater-Submitted
  - f. Police Chief-Submitted
  - g. Planning & Zoning Committee-Not submitted
  - h. Fire Department-Submitted
  - i. Lodgers' Tax Board-Not submitted
7. Village Clerk's Report-*Ms. Dickey explained that most departments are right on target given that half the fiscal year has elapsed. Governing body is over budget for this point in the year, but that is because of the one-time expenses associated with getting the Old Fire Station ready to lease. Fire funds were received mid-December so that department is back on track. The architect's team is still working on the bath house evaluation, and we have applied and received some grant reimbursement for that project already. A different architect is working on the change of occupancy at the old fire station. We have also been in contact with engineers who have inspected the drainage problems on Sierra Court, which will be discussed later in this meeting.*
8. Discuss Dark Skies Ordinance-*Trustee Mulgrew-Sweet read a letter from a concerned citizen who is asking the council to work on enforcing Ordinance 132. Trustee Mulgrew-Sweet opened the floor to discussion on how the Village, JMEC, and local residents can begin working together to enhance compliance and*

shared a handout on ideal lighting. Nathan Duran of JMEC explained that it can be a challenge to provide enough lighting to ensure public safety without street lights being “too bright”, and explained that obtaining fixtures is difficult because JMEC has changed vendors and shields are not available anymore. Glen Thamert spoke in favor of lighting, saying that it enhances his safety when he is out walking, but also is in favor of aiming the lights so they don't interfere with night sky viewing. Mr. Duran explained that JMEC personnel do try to please all customers, but it is unrealistic for the Village to expect JMEC to enforce the Village ordinance, especially on private property. He encouraged customers to be good neighbors and be sensitive to each other. Duran also said that JMEC is trying to phase in LED lighting but that fixtures for the LED's can be prohibitively expensive and are often backordered. Dr. Elizabeth Oster suggested looking for funding through USDA Rural Utility Service. Mr. Duran said that JMEC cannot seek grants, but the Village could. Mayor Pro-Tem Sweet asked who owns the lights. Mr. Duran said that the Village owns some of the lights, but JMEC takes care of them. Mayor Pro-Tem Sweet asked if JMEC could paint the existing lights to shield or direct light better. Mr. Duran said a letter from the Mayor would help, and noted that if private property owners come in and ask JMEC for help, their personnel will do their best to help to the extent that their budget allows, again noting how expensive new fixtures are. He also suggested that if the Village could provide an inventory along with tag numbers from the affected poles, the Electric Coop could help. Mayor Wilson asked whether the lights are on private property. Duran said yes, and that JMEC is willing to work with property owners **if they ask**. Duran also stated that beginning now, any lights that need replacement are being replaced with 150 Watt LED's. Therese Councilor suggested that public education would help. Trustee Ryan asked Duran if JMEC would help a private property owner install shields, and Duran said that would be possible. Dr. Oster said she would be willing to write a “best practices” article to help with the public education. JMEC personnel reiterated that they cannot act as the enforcement agency on private property. Tanya Struble asked when the backorder of new fixtures is expected to be resolved. Duran explained that it all depends on their vendor. He again stated that JMEC cannot be the enforcement agency and encouraged people to be good neighbors.

9. Status of Lease Agreement on Old Fire Station Building-Cody Lewis reported that the architect is working on the change of occupancy. Preliminary results are good, and it appears there are no issues with asbestos. If that is true, he and his business partners will be ready to sign the lease very soon.
10. Larry Waisner-Use of Leyba Land for “No Mas” Benefit Concert in May-Mr. Waisner asked whether the Village Square could be used. Mayor Pro-Tem Sweet expressed a preference for the Leyba Land for this type of event. Trustee Ryan asked that final approval be added to the agenda for next meeting. Trustee Sanchez reminded Waisner that if alcohol is to be served, we need to know that right away in order for there to be time to obtain the correct permits.
11. Appoint RTPPO Representative-Mayor Wilson explained the advantages of having a representative. Trustee Sanchez said he would be willing to do it.

12. Appoint Precinct Board for Election-*The council authorized Clerk/Treasurer Dickey to find people to serve, and asked her to report back at the next meeting. Ms. Dickey explained that Randy Peterson and Mike and Jeannene Nealeigh have volunteered to serve as the precinct board, and Ms. Dickey will also work on finding two alternates.*
13. Sierra Court Drainage Repairs-*Mayor Wilson provided the council with the engineer's estimate, which listed tasks to complete and a total cost of \$160,700. Mayor Wilson recommends phasing the project, beginning with cleaning out the culvert that crosses Sierra Court. He explained that the VFD tried to clear it using high pressure water from the brush truck, but the culvert is too long for this to work successfully. Mayor Pro-Tem Sweet mentioned that DOT will be coming this spring to help with cleaning the acequia using high-pressure water. He expressed willingness to ask them for help when they are here. Mayor Wilson explained that right now, there is approximately \$65,000 in the Road Fund, and that next year's award is about \$35,000 (including the 25% match expected from Village Funds). Therefore the project either needs to be phased or a loan will be needed. The Mayor's recommendation is to start with cleaning out the culvert and treating this like a maintenance issue for the time being.*
14. Resolution 2018-001 For ADA/Title VI-*Postponed until NMDOT/MRCOG can review our ADA/Title VI Policy*
15. Mayor's Report
  - a. Mayor Pro-Tem Sweet-*Nothing to report*
  - b. Trustee Mulgrew-Sweet-*Nothing to report*
  - c. Trustee Sanchez-*Nothing to report*
  - d. Trustee Ryan-*Nothing to report*
16. Adjournment

Approved at the February 21<sup>st</sup> Regularly Scheduled Meeting.

  
\_\_\_\_\_  
Bob Wilson, Mayor

  
\_\_\_\_\_  
Yvonne Dickey, Clerk/Treasurer